

APPLICATION FORM FOR FILM SHOOTING

(The application for booking of locations of this institution for Shooting of Film etc. mandatorily be forwarded through BOLLYWOOD FACILITATION CELL, Office of the Director Tourism, Chandigarh Administration)

For more details kindly contact Sh. Hitesh Bhardwaj, Nodal Officer-BFC Mobile : 98721-30001

To

The Director,
Government Museum & Art Gallery,
Sector – 10C, Chandigarh

Respected Sir/Madam,

I/We request that following location be required to book (✓ Tick required location):

- i) **Open Area of Art Gallery**
- ii) **Open Area of Chandigarh Architecture Museum**
- iii) **Open Area of Natural History Museum**

No. of locations selected for booking : _____

(Booking Charges Rs. 35,000/- per location with Rs. 20,000 extra as *refundable Security Deposit) of the Govt. Museum and Art Gallery, Chandigarh may please be booked for Shooting of (✓ Tick accordingly):

 Short Film **Feature Film** **Music Album** **Web Series**

 Other (please specify) : _____

Date of Shooting : _____

DECLARATION: I / We have read all the terms and conditions governing for hiring of above mentioned location/s of your institution as prescribed in the Government Museum and Art Gallery Shooting of Film (Conditions of Use) duly approved by the Worthy Secretary Culture, Chandigarh Administration dated 06th September, 2021. (as mentioned below for ready reference)

I / we deposit a sum of Rs. _____ (in words : _____)

_____ vide receipt no. _____ dated: _____

(The hirer will be solely responsible and must ensure that all persons including audience/participants and managing team members during their presence in the Campus of this institution must Maintain Social Distancing, Wearing Masks and Sanitizing themselves, as per COVID19 protocol and guidelines issued by the Government of India from time to time.)

(TERMS & CONDITIONS) :-

- 1) During or before shooting only 50 crew members will be allowed inside the campus.
- 2) All vehicles must be kept outside the campus.
- 3) During or before shooting visitors will not be stopped for coming into the campus.
- 4) Being heritage campus, no drilling, painting on ground or walls, pasting any kind of banners, posters or signage on walls/ pillars or ground area will be permitted.
- 5) Sculptures installed in verandah and open area of the campus will not be touched or covered etc for any purpose whatsoever during shooting. The same is in the case of Trees and Vegetation in the campus of this institution.
- 6) As the campus is Smoking Free Area, so no smoking will be done in context of shooting etc.
- 7) Keeping in view the reputation of this institution, there must not be any littering of any kind of garbage etc before or after shooting.
- 8) There must not be any type of cooking etc inside the campus. Only pre-cooked or packed food will be allowed with the condition that the leftovers and packing material etc is disposed-off properly.
- 9) In terms of electricity requirement the firm/ production team will be solely responsible for their electricity arrangement by arranging their Generator Set etc. No temporary connection will be allowed from campus supply.
- 10) Shooting firm/ production team will bring their support staff according to permissible limit i.e. 50 persons only. Officials working in this institution will not be providing any kind of assistance whatsoever.
- 11) As the campus buildings relates to Art collection mostly, to maintain serenity of the campus, loud sound of speakers will not be allowed.
- 12) This institution is visited by all age groups including Children. Keeping in view the concern, decency may be maintained by not shooting any explicit or objectionable scenes / dialogues etc.
- 13) The Shooting Firm/ Production Team will abide to the above terms & conditions mandatorily. If any loss to the public property installed in the campus of this institution is found during/after the shooting procedures Security Deposit will be forfeited. In case loss is over and above that cannot be recovered by forfeiting Security Deposit, then extra charges will be imposed accordingly.*
- 14) Shooting will not be allowed inside the buildings of Art Gallery, Chandigarh Architecture Museum and Natural History Museum.
- 15) The Production team will abide by the location specifically booked for Shooting of Film.
- 16) If, Production Team/booking firm does not claim the refund of Security Deposit within 01 (One) Month, the same will be forfeited and no claim whatsoever will be considered.*

Yours faithfully,

Signature _____

Name : _____ Designation : _____

Name (s) of the firm / party : _____

Complete Address : _____

Mobile No. : _____ Email ID : _____