



GOVERNMENT MUSEUM AND ART GALLERY

Sector 10 C, Chandigarh

Tel: 0172 – 2742010,2740103 Email: museum-chd@nic.in

[Official Website: www.chdmuseum.gov.in](http://www.chdmuseum.gov.in)

SHORT TENDER NOTICE

Notice Inviting Tenders

Online Tender(s) are invited from suppliers/ firms for framing of paintings of Modern and Contemporary Indian artworks. The bidder(s) should quote their basic rate of acid free mounts, glass, framing, taxes and other charges inclusive of all in the prescribed format. The approximate cost of work is Rs.13,30,298/-. The last date of submission of tender is 11.01.2023 till 5.00 PM. The bidder should submit their rates inclusive of all in the prescribed format (**Annexure-I**) attached with the detail tender notice.

The bidders are advised to contact office of the Govt. Museum and Art Gallery, Sector 10 C, Chandigarh on all working days from 10.00 a.m. to 5.00 p.m. except Monday for any clarification related to filling of tender/work. Bidders are also advised to visit the office of the Director, Museum and Art Gallery, Sector 10-C, Chandigarh to properly understand the nature of work before finally submitting their tender documents. Detail Tender Notice containing terms and conditions can be downloaded free of cost from the [Official Website of Govt. Museum and Art Gallery, Chandigarh](http://www.chdmuseum.gov.in) www.chdmuseum.gov.in or official website of Chandigarh Administration <https://etenders.chd.nic.in>

Estimated cost	Rs. 13,30,298/-	Earnest Money	Rs. 66,515/-
Period of completion	60 days	Bid validity period	60 days
Date of opening of online tender on the official website of Chandigarh Administration https://etenders.chd.nic.in		28.12.2022	
Last date for submission of online bids on the official website of Chandigarh Administration https://etenders.chd.nic.in		11.01.2023 till 05:00 PM	
Last date for submission of samples for the frames and acid free mounts in office of Director, Govt. Museum & Art Gallery, Sector 10, Chandigarh.		11.01.2023 till 05:00 PM	
Date of opening of technical bids		19.01.2023	
Date of opening of financial bids		23.01.2023	

**Director,
Govt. Museum & Art Gallery,
Chandigarh**

DETAIL TENDER NOTICE FOR FRAMING OF PAINTINGS.

Online Tender(s) are invited from suppliers/ firms for framing of paintings of Modern and Contemporary Indian artworks. The bidder(s) should quote their basic rate of acid free mounts, glass, framing, taxes and other charges inclusive of all in the prescribed format **Annexure-I** attached with the tender document in Excel format. No other format shall be accepted. The approximate cost of work is Rs.13,30,298/-. Last date for submission of online tender on Chandigarh Administration website <https://etenders.chd.nic.in> is 11.01.2023 till 5.00 pm.

The bidders are advised to contact office of the Govt. Museum and Art Gallery, Sector 10 C, Chandigarh on all working days from 10.00 AM. to 5.00 PM. except Monday for any clarification related to filling of tender/work. Bidders are also advised to visit the office of Director, Govt. Museum and Art Gallery, Sector 10 C, Chandigarh to properly understand nature of work before finally submitting their tender documents.

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Bid Security/Earnest Money:- The bidders should furnish bid security/earnest money along with their bids. Amount of bid security shall be 5% of estimated work i.e. Rs. 66,515/- of Rs.13,30,298/-. The bid security Rs. 66,515/- should be in the form of Account Payee Demand Draft, Fixed Deposit Receipt or Banker's Cheque of any of the nationalized/commercial banks in the name of Director, Govt. Museum and Art Gallery, Sector 10 C, Chandigarh and copy of the draft should be uploaded on the e-tendering website i.e. <https://etenders.chd.nic.in> and original DD should be submitted in the office of Director, Govt. Museum and Art Gallery, Sector 10 C, Chandigarh before closing date of the bid i.e.11.01.2023 till 5.00 pm.

Performance Security:- Successful bidder awarded the contract will have to deposit performance security equal to 10% i.e. 1,33,029/- of the contract value Rs. 13,30,298/- within 15 days from the date of award of contract. Performance security may be furnished in the form of an Account Payee Demand Draft, Fixed Deposit Receipt or Banker's Cheque of any of the nationalized/commercial banks in the name of Director, Govt. Museum and Art Gallery, Sector 10 C, Chandigarh. The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier.

The Director, Museum reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

1. IMPORTANT TERMS AND CONDITIONS FOR BIDDERS

- I. **The bidders/framer will have to come to the Museum for framing the artworks as the artworks are not allowed to go outside the Museum. So, service charges, if any, have to be mentioned in the tender document to be submitted.**
- II. The Bidder should quote the rates for the samples of the framing and mounting materials specified by Government Museum and Art Gallery in **Annexure-I** attached with the detail tender notice in Excel format. The samples for the frames and acid free mounts should be submitted in the office of Director, Govt. Museum and Art Gallery, Sector 10 C, Chandigarh before closing date of the bid i.e 11.01.2023 till 5.00 pm as part of technical bid. The sample of the mount shall be tested in the lab by the technical staff of the Government Museum and Art Gallery. If the samples are found fit by the technical staff only then bidders shall be considered technically qualified for opening of financial bids and after checking documents with regard to similar experience in framing Museum quality artworks. The decision of the technical staff shall be final and binding on the bidders.
- III. Tender submitted beyond the last date will not be considered.
- IV. The rates quoted should be valid for at least 90 days from the date of opening of the Tenders and may be extended for any further period on mutual consent of the parties.
- V. No claim shall be entertained on account of increase in price of the product.
- VI. Government Museum and Art Gallery shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the bidder shall supply the same at the rates quoted.
- VII. Corrections, if any, must be attested.
- VIII. Conditional, incomplete Tender shall not be entertained.

2. ELIGIBILITY OF BIDDERS

The Bidder must possess the following eligibility criteria and to this effect must produce supportive documents in technical bid as specified below:-

- The bidder should have similar experience of framing Museum quality artworks and documents in this regard should be submitted online on the e-tendering website i.e. <https://etenders.chd.nic.in>
- The bidder should have GST registration and documents in this regard should be submitted online on the e-tendering website i.e. <https://etenders.chd.nic.in>
- Bidders should also submit samples for the frames and acid free mounts in the office of Director, Govt. Museum and Art Gallery, Sector 10 C, Chandigarh before closing date of the bid i.e. 11.01.2023 till 5.00 pm as part of technical bid. The sample of the mount shall be tested in the lab by the technical staff of the Government Museum and Art Gallery. If the samples are found fit by the technical staff only then bidders shall be considered technically qualified for opening of financial bids and after checking documents with regard to similar experience in framing Museum quality artworks. The decision of the technical staff shall be final and binding on the bidders.

3. GUIDELINES FOR SUBMISSION OF TENDER

The bidders are required to submit their bids in two parts:-

- Technical bid.
- Financial bid.

Technical bid should contain documents showing similar experience of framing Museum quality artworks, address of the bidder with phone number/ valid email id and document showing GST registration number which should be uploaded on the e-tendering website i.e. <https://etenders.chd.nic.in>. Bidders should also submit samples for the frames and acid free mounts in the office of Director, Govt. Museum and Art Gallery, Sector 10-C, Chandigarh before closing date of the bid i.e. 11.01.2023 till 5.00 pm as part of technical bid. The sample of the mount shall be tested in the lab by the technical staff of the Government Museum and Art Gallery. If the samples are found fit by the technical staff only then bidders shall be considered technically qualified for opening of financial bids and after checking documents with regard to similar experience in framing Museum quality artworks. The decision of the technical staff shall be final and binding on the bidders.

Financial bid should contain rates quoted for framing work. The financial bid should be filled in the prescribed format **Annexure-I** attached with the bid in Excel Format. Rates quoted by the bidders should be inclusive of all i.e. taxes, other charges etc.

4. Selection of Bidder

The criteria for selection of the bidder shall be as below:-

(a) Evaluation of Technical Bid:- Firstly, technical bids submitted by the bidders shall be opened by the Committee. The samples for the frames and Acid Free mounts submitted by the bidders in the technical bids shall be tested in the lab by the technical staff of the Government Museum and Art Gallery as part of technical bid. If the samples are found fit by the technical staff only then bidders shall be considered technically qualified for opening of financial bids and after checking documents with regard to similar experience in framing Museum quality artworks. The decision of the technical Committee in this regard shall be final and binding on the bidders.

(b) Evaluation of Financial Bid:-After qualifying in the technical bid, the bidder shall be eligible for opening of Financial Bid. The financial bids shall be opened by the Committee. The financial evaluation shall be done on the basis of price/amount quoted by the bidder fulfilling all criteria. The bidder who has quoted the lowest price will be awarded the contract.

However, the Director, Govt. Museum and Art Gallery reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

5. Other Terms & Conditions of Contract.

1. Definitions

- a. The term "Purchaser" shall mean the Government Museum and Art Gallery, Chandigarh.
- b. The term "Supplier" shall mean, the person, firm or company with whom or

with which the order for the supply of stocks is placed and shall be deemed to include the supplier's, successors, representative, heirs, executors and administrators unless excluded by the contract.

- c. The "Stores" shall mean that supplier agrees to supply under the contract as specified in the Purchase Order.
- d. The term "Purchase Order" shall mean the communication signed on behalf of the Purchaser by an officer duly authorized intimating the acceptance on behalf the purchaser on the terms and conditions mentioned or referred to in the said communication accepting the tender.

2. **Prices**

Price quoted should be all inclusive and valid for at least 90 days from the date of opening of the financial bid and may be extended for any further period on mutual consent of the parties.

6. **Guarantee and Replacement:**

- a) The supplier shall guarantee that the stores supplied shall comply fully with the specification laid down for performance.
- b) If in the opinion of the purchaser, it becomes necessary to replace or repair any defective stores, such replacement or repair shall be made by the supplier free of all costs to the purchaser provided the notice informing the supplier of the defect is given by the purchaser in this respect within the said 12 months from the date of acceptance thereof.

7. **Payment:**

Supplier's Bill will be passed only after the stores have been checked, inspected and accepted by the purchaser for payment. No advance payment shall be given.

8. **Arbitration:**

In the event of any question, dispute, or difference arising under these conditions, the same shall be referred to the sole arbitration of the Director, Government Museum and Art Gallery, Chandigarh and decision of the Director, Museum shall be final and binding on both the parties.

Director
Government Museum and Art Gallery
Chandigarh.

Annexure I

GOVERNMENT MUSEUM AND ART GALLERY

Sector 10 C, Chandigarh

Tel: 0172 – 2742010,2740103 Email: [museum-](mailto:museum-chd@nic.in)

chd@nic.in

[Official Website: www.chdmuseum.gov.in](http://www.chdmuseum.gov.in)

FINANCIAL BID FORM

6. Name of the Bidder:

2. Address:

3. Phone No _____ (Mob.) (email.) _____

Sr.no	Particulars		Amount in Rs. Per sq inch
1.	Wooden box frame (Coloured) 1.5" inch width (1 inch thick) with glass and 8 Ply, 2.8mm thick, Antique white acid free mounts at the front and back of the painting	With glass and board	3mm
2.	Wooden box frame (Coloured) 2" inch width (1.5 inch thick) with glass and 8 Ply, 2.8mm thick, Antique white acid free mounts at the front and back of the painting	With glass and board	3mm
3.	Wooden box frame (Coloured) 3" inch width (2 inch thick) with glass and 8 Ply, 2.8mm thick, Antique white acid free mounts at the front and back of the painting	With glass and board	3mm
4.	Pine/partial wood frame (Coloured) 3" inch width and 2 inch thick for canvas painting	With pine/partial wood stretcher	
5.	Pine/partial wood frame (Coloured) 4" inch width and 2.5 inch thick for canvas painting	With pine/partial wood stretcher	
6.	Pine/partial wood frame (Coloured) 5" inch width and 3 inch thick for canvas painting	With pine/partial wood stretcher	
7.	Total (1 to 6)		Rs. (In words.....)

Note: Prices quoted above should be inclusive of all taxes, charges etc.

Full Name/Signature of
Authorized person

Milestone Dates		
Downloading of e-tender document	Start date:	28.12.2022
	End date:	11.01.2023 till 5.00 PM
Clarification regarding plans, specifications schedule of quantities and set of terms	Start date:	28.12.2022
	End date	10.01.2023
Date of submission of e-tender	Start date:	28.12.2022
	End date:	11.01.2023 till 5.00 PM
Date of opening of technical bids	19.01.2023	
Date of opening of Financial bids	23.01.2023	

Description of Work

The work is related to framing of precious artworks kept in the Museum. The bidders/framer will have to come to the Museum for framing the artworks as the artworks are not allowed to go outside the Museum. The bidders are required to submit bids in two parts:-

- Technical bid.
- Financial bid.

Technical bid should contain document showing similar experience of framing Museum quality artworks, address of the bidder with phone number/ valid email id and document showing GST registration number which should be uploaded on the e-tendering website i.e. <https://etenders.chd.nic.in>. **Bidders should also submit samples for the frames and acid free mounts in the office of Director, Govt. Museum and Art Gallery, Sector 10-C, Chandigarh before closing date of the bid i.e. 02-12-2022 till 5.00 pm as part of technical bid.** The sample of the mount shall be tested in the lab by the technical staff of the Government Museum and Art Gallery. If the samples are found fit by the technical staff only then bidders shall be considered technically qualified for opening of financial bids and after checking requisite experience in framing Museum quality artworks. The decision of the technical staff shall be final and binding on the bidders.

Financial bid should contain rates quoted for the work. The financial bid should be filled in the prescribed format **Annexure-I** attached with the bid in Excel Format. Rates quoted by the bidders should be inclusive of all i.e. taxes, other charges etc.