A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1- Oganisation and Function, 2- Budget and Programmes, 3- Publicity and public interface, 4- E. Governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organization and Function:

S. No.	Item	Details of disclosure	Particulars
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name of the Organization and its website	Govt. Museum & Art Gallery, Chandigarh http://chdmuseum.gov.in/
		(ii) Head of the organization	The Director
		(iii) Vision, Mission and Key objectives	**At Flag (A)**
		(iv) Function and duties	**(Annexure – 1 of RTI Act)**
		(v) Organization Chart	**At Flag (B)**
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	Director exercises the administrative powers of Government Museum and Art Gallery, Chandigarh and Liaison between U.T. Secretariat & Other Institution. Section Officer exercises the Drawing Disbursing Powers.
		(ii) Power and duties of other employees	**(Annexure – 2 of RTI Act)**
		(iii) Rules/ orders under which powers and duty are derived and	As per orders of Competent Authority powers/ duties are derived and assigned to the employees
		(iv) Exercised	
		(v) Work allocation	Work allocation is done as per orders of Competent Authority / Director
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision-making. Identify key decision making points	**(Annexure-3 of RTI Act)**
		(ii) Final decision making authority	Final decision-making authority depends on the case. Sometimes it is Secretary Culture, sometimes it is Director Govt. Museum & Art Gallery
		(iii) Related provisions, acts, rules etc.	Central Civil Service Rules are implemented
		(iv) Time limit for taking a decisions, if any	As per concerned subject matter
		(v) Channel of supervision and accountability	Ministerial Section supervised by Superintendent and Technical Sections supervised by concerned section incharges. As a Head of Office supervised by Director.
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	**(Annexure-4 of RTI Act)**
		(ii) Norms/ standards for functions/ service delivery	
		(iii) Process by which these services can be accessed	
		(iv) Time-limit for achieving the targets	
		(v) Process of redress of grievances	Put up to competent authority i.e. The Director, Government Museum and Art Gallery, Chandigarh and decision is conveyed to the applicant within prescribed period.

1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction.	**(Annexure-5 of RTI Act)**
		(ii) List of Rules, regulations, instructions manuals and records.	
		(iii) Acts/ Rules manuals etc.	
		(iv) Transfer policy and transfer orders	
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of documents	**(Annexure-6 of RTI Act)**
		(ii) Custodian of documents/categories	
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i)Name of Boards, Council, Committee etc.	**(Annexure-7 & 8 of RTI Act)**
		(ii) Composition	
		(iii) Dates from which constituted	
		(iv) Term/ Tenure	
		(v) Powers and functions	
		(vi) Whether their meetings are open to the public?	
		(vii) Whether the minutes of the meetings are open to the public?	
		(viii) Place where the minutes if open to the public are available?	
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	**(Annexure-9 of RTI Act)**
		(ii) Telephone, fax and email ID	
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	List of employees with Gross monthly remuneration	**(Annexure-10 of RTI Act)**
		System of compensation as provided in its regulations	Granted pay scales as per Punjab Govt. pattern as adopted by Chandigarh Administration from time to time.
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	**(CPIO details at Annexure-16 of RTI Act)** **Appellate Authority :** Director, Government Museum and Art Gallery, Chandigarh Phone : 0172-2740261
		(ii) Address, telephone numbers and email ID of each designated official.	**CPIO : –** Sh. D. K. Ghavri, Chemist Ph.: 0172-2740103, Mobile : 9888902278 Email : devinderghavri@gmail.com devinder.ghavri@chd.nic.in **Appellate Authority : –** Director, Government Museum and Art Gallery, Chandigarh Ph.: 0172-2740261 Email : museum-chd@nic.in
1.11	No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	01 (i) Major Penalty
		(ii) Finalised for Minor penalty or major penalty proceedings	Not applicable
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	Not applicable
		(ii) Efforts to encourage public authority to participate in these programmes	Not applicable
		(iii) Training of CPIO/APIO	Training programs undertaken as organized by Chandigarh Administration from time to time
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Not applicable

2. Budget and Programme :

S. No.	Item	Details of disclosure	Particulars
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority (ii) Budget for each agency and plan & programmes (iii) Proposed expenditures (iv) Revised budget for each agency, if any Report on disbursements made and place where the related reports are available	**(Annexure-11 of RTI Act)**
2.2	Foreign and domestic tours during 2020-21	(i) Budget (ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	No officer of this institute has gone to foreign tour on government tour during 2021-2022.
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above- and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	Not applicable
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity (ii) Objective of the programme (iii) Procedure to avail benefits (iv) Duration of the programme/ scheme (v) Physical and financial targets of the programme (vi) Nature/ scale of subsidy/ amount allotted (vii) Eligibility criteria for grant of subsidy (viii) Details of beneficiaries of subsidy programme (number, profile etc.)	Not applicable
2.4	Discretionary and non-discretionary grants.	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions (ii) Annual accounts of all legal entities who are provided grants by public authorities	Not applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	(i) FREE - Entry for the children (ii) FREE - Entry for the Senior Citizens. (iii) FREE - Entry for the Physically and Mentally Challenged Visitors (iv) FREE OF COST booking of Exhibition Hall (v) FREE OF COST booking of Lecture Hall

		(ii) For each concessions, permit: a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorizations d) Date of award of concessions /permits of authorizations	(i) FREE - entry for the children upto 18 years. (ii) FREE - entry for the Senior Citizens. (iii) FREE - entry for the Physically and Mentally Challenged Visitors **(**As per Memo No .GM&AG/Steno/2022/ 763-776 dated 21.04.2022**)** (iv) FREE OF COST booking of Exhibition Hall on the approval from the competent authority vide Notification No. 13374-1H(4)-75/1746 dated 27th January, 1976 under Rule 13. (iv) FREE OF COST booking of Lecture Hall on the approval from the competent authority vide Notification no. 4734-1H(4)-72/8816 dated 19th April, 1972 under Rule 13.
2.6	CAG & PAC paras	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of Administrator, U.T., Chandigarh	Not applicable

3. Publicity Band Public interface :

S. No.	**Item**	**Details of disclosure**	Particulars
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens (ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not applicable
		Public - private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any (ii) Detailed project reports (DPRs) (iii) Concession agreements. (iv) Operation and maintenance manuals (v) Other documents generated as part of the implementation of the PPP (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government (vii) Information relating to outputs and outcomes (viii) The process of the selection of the private sector party (concessionaire etc.) (ix) All payment made under the PPP project	Not applicable
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year (ii) Outline the Public consultation process (iii) Outline the arrangement for consultation before formulation of policy.	Guidelines are followed in letter and spirit. Whenever, there is policy decision, which affect public, is always published on notice boards as well as on website of the institution. . Not applicable Not applicable

3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Yes http://chdmuseum.gov.in/
3.4	Form of accessibility of information manual/ Handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	http://chdmuseum.gov.in/
		(ii) Printed format	Handbook
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Information on website is free of cost
		(ii) At a reasonable cost of the medium	Handbook available at reasonable rate

4. E-Governance :

S. No.	Item	Details of disclosure	Particulars
4.1	Language in which Information Manual/Handbook Available	(i) English	Yes
		(ii) Vernacular/ Local Language	No
4.2	When was the information Manual/Handbook last updated?	Last date of Annual Updation	2016
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	All information is available on the Museum website i.e. http://chdmuseum.gov.in
		(ii) Name/ title of the document/record/ other information	**(Annexure 1 – 16 of RTI Act, 2005)**
		(iii) Location where available	http://chdmuseum.gov.in/
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facilities	Government Museum and Art Gallery, Sector 10, Chandigarh
		(ii) Details of information made available	Collection, Services
		(iii) Working hours of the facility	**(Annexure 15 of RTI Act, 2005)**
		(iv) Contact person & contact details (Phone, fax email)	
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	• The competent authority for offline grievances is the Director, Government Museum and Art Gallery, Chandigarh. • The Nodal Officer for online grievances is Sh. Devinder Kumar Ghavri, (D K Ghavri) Chemist, Government Museum and Art Gallery, Chandigarh.
		(ii) Details of applications received under RTI and information provided	From 01.04.2021 to 31.03.2022 received 44 and disposed off 44
		(iii) List of completed schemes/ projects/ Programmes	Not applicable
		(iv) List of schemes/ projects/ programme underway	
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	
		(vi) Annual Report	All the activities organized by this institution are mentioned on the website
		(vii) Frequently Asked Question (FAQs)	Not applicable
		(viii) Any other information such as a) Citizen's Charter	
		c) Six monthly reports loaded on the website or not	
		d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI applications & appeals	(i) Details of applications received and disposed	01.04.2021 to 31.03.2022 (i) RTI applications received = 44 (ii) RTI applications disposed = 44
		(ii) Details of appeals received and orders issued	NIL

4.7	Replies to questions asked in the parliament, if any. [Section 4(1)(d)(2)]	Details of questions asked and replies given	(i) Parliamentary questions received from Rajya Sabha in the year 2021-2022 = 10 (ii) Parliamentary questions received from Lok Sabha in the year 2021-2022 = 06 all quires disposed off.

5. Information as may be prescribed :

S. No.	Item	Details of disclosure		Particulars
5.1	Such other information as may be prescribed	(i)	Name & details of (a) Current CPIOs & First Appellate Authority (FAAs) Earlier CPIO& First Appellate Authority (FAAs) from 1.1.2015	**(Annexure 15 of RTI Act, 2005)**
		(ii)	Details of third party audit of voluntary disclosure	Third party Audit has been done by the concerned team from MGSIPA on 29.09.2022
			(a) Dates of audit carried out (b) Report of the audit carried out	
		(iii)	Appointment of Nodal Officers not below the rank of Joint Director/ Additional Director	Not applicable
			(a) Date of appointment (b) Name & Designation of the officers	
		(iv)	Consultancy committee of key stake holders for advice on suo-motu disclosure	
			(a) Dates from which constituted (b) Name & Designation of the officers	
		(v)	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	
			(a) Dates from which constituted (b) Name & Designation of the Officers	

6. Information Disclosed on own Initiative :

S. No.	Item	Details of disclosure	Particulars
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	All the information regarding Collection and Services has been furnished on the website of the institution in digitized form.	The information regarding this institution is being updated on website from time to time in digital form. http://chdmuseum.gov.in/

ANNEXURE-I

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(The particulars of the organization, functions and duties)

Sr. No.	Name of the Organization/ Department/ Board/ Corporation/ Institution	Function and duties (in Brief)
1.	Government Museum & Art Gallery, Sector-10-C U.T. Chandigarh	The Govt. Museum & Art Gallery, Chandigarh is a public visiting place and one of the premier institutions of its kind in this country with its very rich collection of Gandhara sculptures and Indian Miniature Paintings. This institution has also other museums and art galleries under its administrative control like Natural History Museum, National Gallery of Portraits Sector-17 and International Dolls Museum Sector-23. It also organizes other tourist activities like Sound and Light Show-Son-et-Lumie-re-Chandigarh to promote the tourism in Chandigarh -the City Beautiful. The main function of this institution is to preserve our cultural and physical heritage. The Museum also conducts regular exhibitions, seminars, workshops, cultural and educational programmes to make the citizens aware of our rich cultural heritage. Booking of Auditorium for cultural program and Exhibitions Hall for display painting photography etc.

ANNEXURE-2

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005
(The power and duties of the officers and employees)
Name of the Department of the Department/Board/Corporation/Institution/office
Government Museum & Art Gallery, Chandigarh

Sr. No.	Name of the posts	Powers and duties (in brief)
1.	Director (Group-A)	Head of the Department
2.	Deputy Curator (Group-B)	To look after the Main Art Gallery.
3.	Curatorial Assistant (Group-C)	To look after the different sections of Main Art Gallery and National Gallery of Portraits
4.	Superintendent (Group-A)	Duties: (i) To aid and advise the Director/HOD. (ii) To Supervise the work of office staff.
5.	Senior Assistant (Group-B)	To Deal with office matters.
6.	Senior Scale Stenographer (Group-B)	Duties to take Dictation from HOD and to deal with office matters.
7.	Steno-Typist (Group-C)	Duties: To take dictation from Director and deal with office matters.
8.	Junior Assistant/Clerk/ Cashier/Care-taker/Receptionist (Group-C)	Duties: to deal with office matters and to maintain record.
9.	Photographer (Group-C)	Duties: To take Photographs of the art objects and maintain the record of negatives, slides etc.
10.	Librarian (Group-C)	Duties: To look after the books in the Museum Reference Library.
11.	Chemist Lab. Assistant /Lab. Attendant (Group-C)	Duties: To Preserve the works of art.
12.	Guide Lecture (Group-C)	Duties: To Look after the Natural History museum. and International Dolls Museum
13.	Projectionist (Group-C)	Duties: To look after the Auditorium and audio visual system of the institution.
14.	Guide (Group-C)	Duties : To Guide the visitors.
15.	Tehvildar (Group-C)	Duties: To perform the duty at the reception counter and internal security of the of the main art gallery.
16.	Museum Attendant (Group-D)	Duties: To look after the cleanliness & security of the art objects displayed in the galleries.

ANNEXURE-3

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(The procedure followed in the decision making process including channels of supervision and accountability)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	**Nature/ Type of work**	**Level at which the case is initiated. Name of the post**	**Name of the post which deal with the case before the decision-making authority.**	**Level at which decision is made (Name of the post)**
1.	Clerical	Clerk/Junior Assistant	Junior Assistant/ Senior Assistant/ Superintendent	Director/Head of the Department/ Secretary culture

ANNEXURE-4

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(The norms set for the discharge of its functions)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	**Item of work**	**Norms set by the department (number of days taken for decision making)**
1.	Clerical work	As per norms fixed by the Chandigarh Administration, a PUC is disposed off in 03 days of its receipt.

ANNEXURE-5

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(The rules, regulations, instructions, manuals and record, help by it or under control or used by employees for discharging functions)

Name of the Department of the Department/Board/Corporation/Institution/office
Government Museum & Art Gallery, Chandigarh

Sr. No.	Name of the Act	Name of the Rules	Name of the Manuals	Instructions(write circular No./date	Any other Record/ Document
1.	**Administrative matters** Punjab Civil Services Rules and the instructions issued from time to time by the Govt. of Punjab and adopted by the Chandigarh Administration are followed.				
2.	**Financial matters** General Financial Rules, Delegation of Financial Power Rules and the instructions issued from time to time by the Govt. of India are followed.				

ANNEXURE-6

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(Statement of the categories of documents that are held by it or under its control)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	Category of documents
1.	Property Return of Group A, B, C& D
2.	Annual Performance Assessment Report (APAR) of Group A, B, C & D
3.	Service Record of Group A, B, C & D
4.	Legal case files of employees

ANNEXURE-7

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	Details/type of arrangements made
1.	No policy or rule is formulated at the level of the Govt. Museum and Art Gallery, Chandigarh

ANNEXURE-8

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(Statement of the boards, councils, committees and other bodies)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	Name of the Board(s)	Name of Council(s)	Name of committee(s)	Name of other bodies(s) constituted by the deptt.	Whether meetings of these bodies are open to the public (Yes/No)	Whether the minutes of such meetings are accessible for public (Yes/No)
1.	-	-	Recruitment committee for making appointments to Group C & D posts	-	No	Yes
2.	-	-	Departmental Promotion Committee for Group C & D posts	-	No	Yes
3.	-	-	Art Purchase Committee	-	No	Yes
4.	-	-	Book Selection Committee	-	No	Yes
5.	-	-	Museum Advisory Committee	-	No	Yes
6.	-	-	Sexual Harassment Committee	-	No	Yes

ANNEXURE-9

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b(i) OF THE RIGHT TO INFORMATION ACT, 2005
(Directory of the officers and employees)

Name of the Department/Board/Corporation/Intuition/Office: Government Museum & Art Gallery, Chandigarh

Sr. No.	Name of the Official	Designation	Group	Telephone Number(O)
1.	Sh. Sorabh Kumar Arora,PCS	Director	A	0172-2740261
2.	Sh. Sanjay Kumar	Section Officer	B	0172-2742010
3.	Sh. Santosh Kumar	Superintendent	B	0172-2742010
4.	Smt. Sushma Rani	Senior Scale Stenographer	B	9464121077
5.	Sh. Rajinder Kumar	Jr. Assistant	C	9888731978
6.	Sh. Ravinder Kumar	Care-taker	C	9872823366
7.	Ms. Simran	Steno Typist	C	8295212317
8.	Sh. Deepak Kumar	Clerk	C	9915685980
9.	Ms. Seema Gera	Deputy Curator	B	9779129129
10.	Sh. D.K. Ghavri	Chemist	B	9888902278
11.	Smt. Sangeeta Sharma,	Librarian	C	9914703303
12.	Smt. Megha Kulkarni,	Curatorial Assistant	C	8087572732
13.	Sh. Naresh Pal,	Museum Attendant	D	0172-2740103
14.	Sh. Ramesh Kumar,	Museum Attendant	D	0172-2740103
15.	Sh. Ram Nath,	Museum Attendant	D	9418455459
16.	Sh. Sanjeev Kumar,(A)	Museum Attendant	D	0172-2740103
17.	Sh. Harmesh	Museum Attendant	D	9316162876
18.	Sh. Hari Dass	Museum Attendant	D	8427801612
19.	Sh. Sanjeev Kumar (B)	Museum Attendant	D	9872972804
20.	Sh. Jethu Ram,	Museum Attendant	D	6283245412
21.	Sh. Vijay Kumar	Peon	D	9888132180
22.	Sh. Dinesh,	Chowkidar	D	7986048931
23.	Sh. Balbir,	Chowkidar	D	9501429985
24.	Sh. Sunil Kumar,	Chowkidar	D	9988753942
25.	Sh. Gurdeep Singh,	Chowkidar	D	9417992952
26.	Sh. Kailash,	Chowkidar	D	9646717717
27.	Sh. Satish Kumar,	Sweeper	D	0172-2740103
28.	Sh. Naresh Kumar	Sweeper	D	9878629938

ANNEXURE-10

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(B(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Monthly remuneration received by the officers and employees)

Name of the Department/Board/Corporation/Intuition/Office: Government Museum & Art Gallery, Chandigarh

Sr. No.	Name of the Official	Designation	Monthly emoluments (Rupees)
1.	Sh. Sorabh Kumar Arora,PCS	Director	-
2.	Sh. Sanjay Kumar	Section Officer	101128/-
3.	Sh. Santosh Kumar	Superintendent	101128/-
4.	Smt. Sushma Rani	Senior Scale Stenographer	101740/-
5.	Sh. Rajinder Kumar	Jr. Assistant	57948/-
6.	Sh. Ravinder Kumar	Care-taker	69740/-
7.	Ms. Simran	Steno Typist	26902/-
8.	Sh. Deepak Kumar	Clerk	58790/-
9.	Ms. Seema Gera	Deputy Curator	112990/-
10.	Sh. D.K. Ghavri	Chemist	135572/-
11.	Smt. Sangeeta Sharma,	Librarian	119740/-
12.	Smt. Megha Kulkarni,	Curatorial Assistant	67440/-
13.	Sh. Naresh Pal,	Museum Attendant	71490/-
14.	Sh. Ramesh Kumar,	Museum Attendant	69540/-
15.	Sh. Ram Nath,	Museum Attendant	77640/-
16.	Sh. Sanjeev Kumar,(A)	Museum Attendant	50000/-
17.	Sh. Harmesh	Museum Attendant	73590/-
18.	Sh. Hari Dass	Museum Attendant	65790/-
19.	Sh. Sanjeev Kumar (B)	Museum Attendant	58740/-
20.	Sh. Jethu Ram,	Museum Attendant	60390/-
21.	Sh. Vijay Kumar	Peon	39820/-
22.	Sh. Dinesh,	Chowkidar	43304/-
23.	Sh. Balbir,	Chowkidar	44300/-
24.	Sh. Sunil Kumar,	Chowkidar	39820/-
25.	Sh. Gurdeep Singh,	Chowkidar	44300/-
26.	Sh. Kailash,	Chowkidar	39820/-
27.	Sh. Satish Kumar,	Sweeper	43304/-
28.	Sh. Naresh Kumar	Sweeper	48200/-

ANNEXURE-11

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(B)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Budget allocated to each of its agency, indicating the particulars of the plans, proposed expenditures and reports on disbursements made)

Name of the Department/Board/Corporation/Institution/Office:

Government Museum and Art Gallery, Chandigarh.

B.E 2021-2022
(Amount in thousands)s

DEPARTMENT : MUSEUM AND ARTS GALLERY	
2205- Art and Culture	
107 Museums	
34- Picture & Art Gallery	
Head of Account	**Amount**
34 00 01 – Salaries	27000
34 00 02 – Wages	24000
34 00 06 – Medical Treatment	600
34 00 11 – Domestic Travel Expenses	100
34 00 13 – Office Expenses	10000
34 00 50 – Other Charges	20000
4202 – Capital outlay on Education, Sports, Art and Culture 08 00 53 – Major Works	8400
Grand Total	**90100**

ANNEXURE-12

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(The manner of exertion of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No	Scheme under subsidy given	Manner of execution of subsidy programme	Amount allocated (Rs.)	Details of beneficiaries
	Not applicable as no subsidy scheme is in existence.			

ANNEXURE-13

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(Particulars of recipients of concessions, permits or authorizations granted)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No	Concessions/ Permits/Authorization grant	Name of recipient	Address of the recipient
	Services for which concessions/permits/authorization grant: (i) FREE - Entry for the children (ii) FREE - Entry for the Senior Citizens. (iii) FREE - Entry for the Physically and Mentally Challenged Visitors (iv) FREE OF COST booking of Exhibition Hall (v) FREE OF COST booking of Lecture Hall ***Procedure/ligibility Criteria for getting the concession/ grant and / or permits or authorizations:*** (i) FREE - entry for the children upto 18 years. (ii) FREE - entry for the Senior Citizens. (iii) FREE - entry for the Physically and Mentally Challenged Visitors **(As per Memo No .GM&AG/Steno/2022/ 763-776) dated 21.04.2022)** (iv) FREE OF COST booking of Exhibition Hall on the approval from the competent authority vide **Notification No. 13374-1H(4)-75/1746 dated 27th January, 1976 under Rule 13.** (iv) FREE OF COST booking of Lecture Hall on the approval from the competent authority vide **Notification no. 4734-1H(4)-72/8816 dated 19th April, 1972 under Rule 13.**		

ANNEXURE-14

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(Details on respect of the information, available reduced in an electronic from)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	Type of Information
1	**(Annexure 1 – 16 of RTI Act, 2005)** **Also available at museum website i.e.** **http://chdmuseum.gov.in/**

ANNEXURE-15

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT,2005

(Particulars of facilities available to citizens for obtaining information)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No	Facilities available to citizens for obtaining information	Remarks No. of days in a week/Timings etc.
1	i) Receptions Counters	From Tuesday to Sunday between 10 AM and 4.40 PM (except Monday and Gazetted Holidays) +91-172-2740103 +91-172-2740261 +91-172-2742010
	ii) Central Public Information Officer	Sh. D.K Ghavri 9888902278
	iii) Museum Website	http://chdmuseum.gov.in/ e.mail:- museum-chd@nic.in
	iv) Telephone in Ministerial Section Art Gallery Section v) Free brochures	+91-172-2740261,2742010 (Monday to Saturday) between 9:45 A.M. to 5.00 P.M. +91-172-2740103 (Tuesday to Sunday) between 9:45 A.M. to 5.00 P.M. Available at the reception counters

ANNEXURE-16

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Names, Designation and other particulars of the Public Information Officers)

Name of the Department of the Department/Board/Corporation/Institution/office

Government Museum & Art Gallery, Chandigarh

Sr. No.	Name of the Central Public Information Officer	Designation	Telephone No. (Office/ Residence)
1.	Sh. D.K. Ghavri	Chemist	Ph.: 0172-2740103 Mob: 9888902278